



COMMISSION SPECIAL MEETING **REVISED** AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Chief Executive Officer

Ted Fick

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Meeting and Agenda
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: **November 10, 2015**

Please note the 2:00 p.m. start time for public session.

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

REVISED November 6: item 7c removed.

ORDER OF BUSINESS

2:00 p.m.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. Recess to **EXECUTIVE SESSION*** – Pursuant to RCW 42.30.110, if necessary.

OPEN PUBLIC SESSION**

3. **SPECIAL ORDERS OF BUSINESS**

- 3a. CEO Report for November 10, 2015. **(no enclosures)**

4. **UNANIMOUS CONSENT CALENDAR*****

- 4a. Approval of the minutes of the joint meeting of April 21, the special meetings of May 5, September 22, and October 13, and the regular meeting of October 27, 2015. **(no enclosures)**
- 4b. Authorization for the Designated Port Representative (Either the Chief Executive Officer or the Chief Financial Officer) to execute a reimbursement agreement with Sumitomo Mitsui Banking Corporation and to take any other actions or enter into any related documents necessary for this agreement. **(memo and draft reimbursement agreement enclosed)**
- 4c. Authorization for the Chief Executive Officer to execute two professional services indefinite delivery, indefinite quantity contracts for project control services in the amount of \$1,000,000 for full-service project controls and \$1,000,000 for cost estimating services with a contract ordering period of three years in support of upcoming capital improvement and major expense projects. There is no budget request associated with this authorization. **(memo enclosed)**
- 4d. Authorization for the Chief Executive Officer to issue Change Order 09 for the Terminal 46 Stormwater Improvements project, contract MC-0317777, to add \$172,381.19 and 73 calendar days to the contract, resulting in a revised contract amount of \$2,381,124.79 and duration of 340 days. No additional funds are requested. (CIP #C102554) **(memo enclosed)**
- 4e. Authorization for the Chief Executive Officer to execute a contract to provide snow removal services for the Air Operations Areas. The contract will be structured as a one-year agreement with up to four years of additional service to be determined annually by the Port. The total estimated cost of the contract is \$1,100,000. **(memo enclosed)**
- 4f. Authorization for (1) the Chief Executive Officer to advertise and execute a construction contract to construct fuel system modifications in support of gate operations at Seattle-Tacoma International Airport in an amount not to exceed \$4,492,000 and to use Port crews in support of the project and for removal of regulated materials; and (2) to increase the project scope for additional fuel system modifications. (CIP #C800692) **(memo enclosed)**

* **An Executive Session may be held at any time after the convening time, if necessary.**

** **Please silence all personal electronic devices during the Public Session.**

*** **Consent Calendar items are considered routine and are adopted by one motion without discussion.**

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

4g. Authorization for the Chief Executive Officer to execute a contract for bulk fuel purchase and delivery to the Port. The contract will be for one year with four one-year renewal options with an estimated contract value of \$4,500,000 including applicable taxes. ([memo](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

6a. Authorization for the Chief Executive Officer to execute a Fifth Amendment to the lease with Seaview Boatyard West Inc., a small business located at Shilshole Bay Marina, to expand the lease premises and add two five-year renewal options. ([memo](#), [lease amendment](#), and [presentation](#) enclosed)

6b. Authorization for the Chief Executive Officer to execute one contract to conduct environmental review on the Sustainable Airport Master Plan with an estimated value of \$3,000,000 and an anticipated completion date of December 31, 2017. ([memo](#) and [presentation](#) enclosed)

6c. First Reading of Resolution No. 3712: A resolution of the Port Commission of the Port of Seattle establishing jobs, pay grades, pay ranges, and pay practices for Port employees not represented by a labor union; authorizing legally required benefits, other benefits for Port employees not represented by a labor union including retirement, paid leave, healthcare, life insurance and disability benefits, benefits for Port of Seattle retirees, and benefits for Port of Seattle Commissioners; and authorizing this resolution to be effective on January 1, 2016, and repealing all prior resolutions dealing with the same subject, including Resolution No. 3699. ([memo](#), [salary range document](#), [resolution](#), [presentation](#), and [comparison document](#) enclosed)

6d. First Reading and Public Hearing of Resolution No. 3713: A resolution of the Port Commission of the Port of Seattle adopting the final budget of the Port of Seattle for the year 2016; making, determining, and deciding the amount of taxes to be levied upon the current assessment roll; providing payment of bond redemptions and interest, cost of future capital improvements and acquisitions, and for such general purposes allowed by law which the Port deems necessary; and directing the King County Council as to the specific sums to be levied on all of the assessed property of the Port of Seattle District in the Year 2016. ([memo](#), [resolution](#), and [presentation](#) enclosed)

First Reading.

Public Hearing.

6e. Authorization for the Chief Executive Officer to execute a contract with Visit Seattle to promote tourism travel to Seattle and Washington state, for a cost not to exceed \$640,000 over four years, including one base year and three one-year options. ([memo](#) enclosed)

7. STAFF BRIEFINGS

7a. Legislative Update for November 10, 2015. (no enclosures)

7b. International Arrivals Facility Update Briefing. ([memo](#) and [presentation](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**